



FMU Student Housing Newsletter

Residence Halls

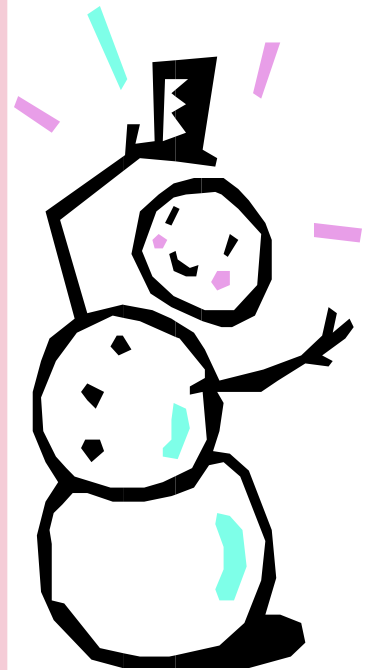
December 2008

A Vacation to Remember

The end of the semester is almost here. The last day of classes is December 1st. Reading Day will be here before you know it and then exams. This means that it is time to start thinking about what to do for Winter Break. Below are some important things to know about how to leave campus for that vacation to remember.

THE PLAN FOR LEAVING CAMPUS

- You must leave campus 24 hours after your last exam. No resident is allowed to stay in the residence halls over the break.
- ALL students changing spaces or not returning to campus for Spring 2009 must return ALL keys and be checked out in the Housing Office before leaving campus.
- If you are changing spaces or not returning you have to check out with the Housing Office or the RA in the Community center to allow someone to inspect your room for damages. If you fail to do so you will not have the option to contest any charges for damages.
- You may turn in your keys at the FMU Student Housing Office between the hours of 8:30am and 5:00pm Monday through Friday. After office hours you may turn them in at the Community center in the Forest Villas between the hours of 5:00pm and 11:00pm Monday through Friday and 12:00pm to 11:00pm Saturday and Sunday.
- Resident Hall students staying in the same space for Spring 2009 do not have to return any keys or check out with housing. Your Intellikey will stop working on December 10th and will not begin working again until January 11th.
- Be sure to check with your RA for any further information or if you have any questions. Hall meetings will be held to assist with any questions you may have as well.



All students not returning to the same space who fail to return ALL keys BEFORE LEAVING CAMPUS will be billed for missing keys and lock changes.

Billing will go out on Dec. 19th. Any keys not returned by this date will be considered lost.

Housing fees are due by December 8th and must be paid before you can move in for the Spring 2009 semester.



Check-In schedule for returning students

Sunday, January 11th 1:00pm—4:00pm

Monday, January 12th 9:00am—4:00pm

\$150 Reservation Fee for Fall 2009

Start planning so that you have your reservation fee by March 6th.

Please Clean for the Break if you are staying in the same space

- Please clean your room in the residence halls.
- Discard of food that will mold such as bread, milk, and other dairy products.
- Take all valuables with you such as jewelry, laptops, camcorders, etc. (not a requirement but a suggestion).
- Leave your AC/Heat on 65 degrees
- Unplug everything except your refrigerator.



Thank you for a great semester. Congratulations to our graduating staff member Rahsaan Raiford, we wish you the best of luck!