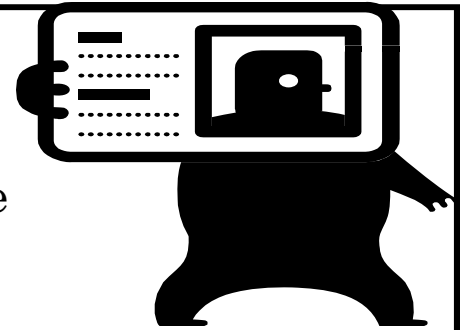


Residence Hall Newsletter

FMU Student Housing

April 2008

If you paid your \$150 deposit after March 7, 2008 and you would like to sign-up for housing you can come by the Housing Office March 31st—April 4th Between the hours of 8:30am—5:00pm.



BE SURE TO BRING YOUR STUDENT ID

Special points of interest: Housing Fees for Late Spring and Summer Sessions

Late Spring

\$420.00 Due April 28th

Summer I

\$700.00 Due May 20th

Summer II

\$700.00 Due June 25th

Summer School Sign-Up



- If you want housing for Summer School come by the office to fill out an application starting April 7, 2008.
- If you have a roommate preference it must be mutual and will be honored if accommodations permit.
- Report to Housing to receive keys and move in between **9:00am – 4:00pm on May 5th.**
- Classes begin on May 6th.



MOVE OUT INFO

- Your residence hall should be in the same or better condition than when you moved into it.
- Remove all personal belongings and trash.
- Make sure the furniture is placed where it was when you moved in.
- Please Do Not defrost your refrigerator in the hallways or breezeways.
- Make arrangements with your suitemates to ensure that the bathroom gets cleaned. If no agreement was written down, signed by all occupants and turned into housing at the time of check out, **all four will be charged** for the cleaning of the common areas.



HVAC Filter Changes

The HVAC filters will be changed beginning April 17th—April 28th between the hours of 9:00am and 5:00pm. Please make sure that nothing is blocking the unit so this can be completed.

Health and Safety Inspections

Health and Safety Inspections will be conducted throughout the month of April.

Check-Out Times and Instructions

All residents are required to come to the Housing Office to check out and turn in your keys.

You will only be checked out of your room after it is empty, clean, and you are ready to leave. If you do not check out with Housing, you will not be able to contest any charges for damages.

During the hours of 8:30 a.m. to 5:00 p.m. you can check out at the FMU Student Housing Office.

From 5:00 p.m. to 11:00 p.m. you can check out with an RA in the Community Center in the Forest Villas.

Important Key Information

Do not leave your keys in your room. Do not give your keys to a friend or roommate. **ALL** keys must be returned at the end of the semester.

The keys are checked in by a number code and electronically. If you do not turn in the same keys that were issued to you, and your original keys do not get turned in, you will be billed for the missing keys. Please pay close attention to the condition of your keys. You will be billed for any damaged keys. **If your keys are not turned in by May 30th you will be billed for the cost of re-coring the door. There will be no refunds for keys received in the office after this date (postmark on mail does not count).**

All Students are required to be off campus 24 hours after their last exam.

Campus will close at Noon on Wednesday, April 30th

Any students found on campus after this time will be held responsible according to the guidelines of the FMU Student Handbook.

(This excludes Graduates and students approved for late spring housing)
